

**Practical information about the
registration of the foreign medical laboratories to the ring tests
organized by Sciensano**



Dr. Nathalie Vandevelde

1. Please go to the EQA toolkit website

<https://qml.wiv-isp.be/toolkitdotnet/>

2. Please enter your login (laboratory number) and your password.



EKE/EEQ Toolkit : EQA toolkit

A white text input field with a grey border and a person icon on the left. The text "Numéro labo/Labonummer" is inside the field. A black arrow points to the right side of the field.

: Lab Number (login)

A white text input field with a grey border and a lock icon on the left. The text "Mot de passe/Wachtwoord" is inside the field. A black arrow points to the right side of the field.

: Password



3. Please select “*données administratives*” (= administrative data)

The screenshot shows the top navigation bar of the sciensano EKE/EEQ Toolkit. The bar is green and contains the following elements from left to right: the sciensano logo, the text 'EKE/EEQ Toolkit', the text '| Sélection du domaine', the user identifier '99901', and the session status 'Fin de session dans 240 minutes d'inactivité' with a refresh icon. Below the navigation bar, the 'Données administratives' menu item is highlighted with a blue arrow. Below this menu item, the text '= administrative data' is displayed. To the right of the menu item, the text 'Choisissez un domaine' is displayed above a dropdown menu icon.

sciensano EKE/EEQ Toolkit

| Sélection du domaine

99901

Fin de session dans 240 minutes d'inactivité

Données administratives

= administrative data

Choisissez un domaine

4. Please select “agrément” (= certification of the laboratory)

 EKE/EEQ Toolkit
| Sélection du domaine

Données administratives

= administrative
data

Agrément

Mot de passe, e-mail,
responsable


= certification



5. Please select “identification” and check your contact details

Your laboratory number = login.

In your case, this number is the same for the center of activity (*centre d'activité*) and the central laboratory (*laboratoire central*)



The address of your laboratory

Contactez-nous
 01/10/2020
 Release note :
 2.16.01 -
 (20200928.1)

Menu principal Identification Prestataires Prestations Inscription EEQ Biologie Clinique Personnel - Permanence Contrats

Identification du laboratoire

Identification			
Centre d'activité		Nom	
Laboratoire central		Adresse	Nr <input type="text"/> Bte <input type="text"/>
CP		Ville	
Langue		Pays	
N° Complet INAMI		Participant EEQ Fabricant	<input type="checkbox"/>
Participant EEQ Labo	<input checked="" type="checkbox"/>	E-Mail	<input type="text"/>
Tél		Type Labo	INSCRIPTION LIBRE
Fax			

Centre d'activité	Laboratoire central
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Your contact details

Exploitant du labo	
Pers. Juridique	
Nom	
Adresse	
CP - Ville	
Date d'échéance de l'agrément	

6. Please select “*Inscription EEQ Biologie Clinique*”
 (= registration to EQAs of medical biology) to register your laboratory to the ring tests

Menu principal Identification Prestataires Prestations **Inscription EEQ Biologie Clinique** Personnel - Permanence Contrats

Contactez-nous

01/10/2020
 Release note :
 2.16.01 -
 (20200928.1)

Identification du laboratoire

Identification

Centre d'activité		Nom			
Laboratoire central		Adresse	Nr	Bte	
CP		Ville			
Langue		Pays			
N° Complet INAMI					
Participant EEQ Labo	<input checked="" type="checkbox"/>	Participant EEQ Fabricant	<input type="checkbox"/>		
Tél		E-Mail	<input type="checkbox"/>		
Fax		Type Labo	INSCRIPTION LIBRE		

Centre d'activité	Laboratoire central
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Exploitant du labo

Pers. Juridique	
Nom	
Adresse	
CP - Ville	
Date d'échéance de l'agrément	

7. Please scroll down the page in order to select the ring test program(s)

Your laboratory number = login.

In your case, this number is the same for the center of activity (*centre d'activité*) and the central laboratory (*laboratoire central*)

By selecting the calendar year, you will be able to follow your participation to the ring tests over the years

Menu principal				Identification		Prestataires		Prestations		Inscription EEQ Biologie Clinique		Personnel - Permanence		Contrats	
EEQ															
N°centre d'activité :				N° labo central:				Langue :				Centre d'activité		Laboratoire central	
Nom Lab :				Rechercher l'année :				...							
The name of your laboratory				Search by year											
2021															

↓ scroll down

SCIENSANO - COMMISSION DE BIOLOGIE CLINIQUE : Sciensano – Commission for Medical Biology
SERVICE DE QUALITE DES LABORATOIRES : Service of Quality of the Laboratories
INSCRIPTION A L'EVALUATION EXTERNE DE LA QUALITE (EEQ) CYCLE : Registration to the EQA cycle

8. Please select the ring test(s) to which your laboratory will participate

INTERNATIONAL RING TESTS - Rare Diseases Reference Centers*

Clinical chemistry

- α -aminoadipic semialdehyde (α -AASA) in plasma
- piperideine-6-carboxylate (P6C) in plasma
- α -aminoadipic semialdehyde (α -AASA) in urine
- piperideine-6-carboxylate (P6C) in urine
- L-5-methyltetrahydrofolate (L-5-MTHF) in cerebrospinal fluid
- Dihydropteridine reductase (DHPR) activity measured in Dry Blood Spots (DBS)
- Red blood cell plasmalogens

Hematology - Screening and diagnosis of erythrocyte membrane disorders

- Osmotic gradient ektacytometry

Immunology - Complement system

- Factor B
- Factor D
- Factor P (Properdin)

Confirmer

: Confirm

9. Confirm your registration

INTERNATIONAL RING TESTS - Rare Diseases Reference Centers*

Clinical chemistry

- α -aminoadipic semialdehyde (α -AASA) in plasma
- piperideine-6-carboxylate (P6C) in plasma
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Hematology - Screening and diagnosis of erythrocyte membrane disorders

- Osmotic gradient ektacytometry

Immunology - Complement system

- Factor B
- Factor D
- Factor P (Properdin)

Confirmer



: Confirm

10. You are registered

[Menu principal](#) [Identification](#) [Prestataires](#) [Prestations](#) [Inscription EEQ Biologie Clinique](#) [Personnel - Permanence](#) [Contrats](#)

EEQ

N°centre d'activité :		N° labo central:		Langue :	
Nom Lab :					
Rechercher l'année :		...	▼		

Centre d'activité	Laboratoire central

Votre inscription a été enregistrée

Your registration has been properly processed

SCIENSANO - COMMISSION DE BIOLOGIE CLINIQUE
SERVICE DE QUALITE DES LABORATOIRES
INSCRIPTION A L'EVALUATION EXTERNE DE LA QUALITE (EEQ) CYCLE

2021

Of note, other sections are visible on the EQA toolkit website.

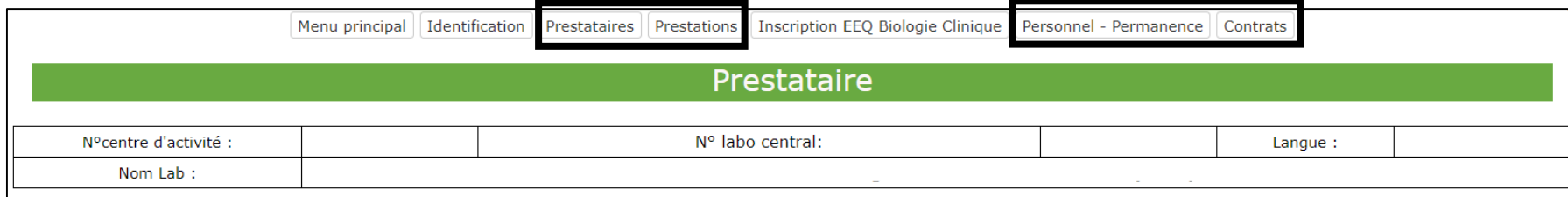
They are dedicated to the Belgian laboratories of medical biology and the reimbursement of their activities.

You don't have to complete these sections in the context of the participation to the ring tests.

These sections of the EQA toolkit are used by Sciensano in order to perform the follow-up of the Belgian laboratories of medical biology :

- care providers (= "*prestataires*"),
- composition of the laboratory team (= "*personnel-permanence*")
- contracts (= "*contrats*")

These sections of the EQA toolkit are only dedicated to the Belgian medical laboratories



The screenshot shows a navigation menu with the following items: Menu principal, Identification, Prestataires, Prestations, Inscription EEQ Biologie Clinique, Personnel - Permanence, and Contrats. The 'Prestataires' and 'Personnel - Permanence' items are highlighted with black boxes, and four black arrows point downwards to these items. Below the menu is a green banner with the text 'Prestataire'. At the bottom, there is a form with the following fields:

N°centre d'activité :		N° labo central:		Langue :	
Nom Lab :					

At the end of the year 2020, an additional section dedicated to the reporting of the results will be available on the EQA toolkit website.

You will receive more practical information about the reporting of the results in the coming months

In you have some questions, please contact :

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- Our secretary : EQAToolkit@sciensano.be

- Dr. Wim Coucke (MSc, PhD)

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